

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
CONFERENCE ROOM  
3616 S. I – 10 Service Road W, Second Floor  
Metairie, Louisiana 70001

MINUTES

MONDAY, APRIL 7, 2014

Authority Board Members in Attendance:

Quin Bates	Paula LaCour	Al Majeau	Mike Spinato
Olga Bogran	Rashain Carriere-Williams	LaCresiea Olivier	Logan Williamson
Bob Bradley	Dede Lyman-Redfearn	Rafael Saddy	

Authority Board Members Absent:

None.

Staff in Attendance:

Lisa English Rhoden, Executive Director  
Tammy Valenti, CAA  
Gay LeBlanc, Director of Behavioral Health Community-Based and Specialty Services

Guest in Attendance:

Mary Jacobs, Executive Director, Families Helping Families  
Monica Baltodano-Dubey, Prospective Board member  
Rose Gilbert, Prospective Board Member

The meeting was called to order by Mr. Majeau at 6:05 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Bogran made a motion to accept the agenda. Ms. Olivier seconded the motion. Passed unanimously.

2. Public Comment.

Ms. Jacobs thanked the Board members for going to the Empowerment Forum last Saturday at Clearview Mall and handed out the Families Helping Families Newsletter.

3. Approval of Minutes.

Mr. Bradley made a motion to accept the minutes as presented prior to the meeting. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

4. Required approvals Agenda.

A) Compensation of Benefits Monitoring Report – A motion was made by Ms. Lyman-Redfearn to accept the monitoring report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Announcement – Ms. Rhoden stated Ms. LeBlanc had an announcement for the Board. Ms. LeBlanc stated she would be retiring and wanted to assure the Board that she will still be around to be an advocate for those we serve. The Board thanked Ms. LeBlanc for her time at JPHSA.
- HUD Report – Ms. Rhoden advised the Board of a report that was due to HUD requesting information on an incident at JPHSA a few years ago. She stated the report was due April 26, 2014. A discussion followed.
- Human Services Interagency Council (HSIC) – Ms. Rhoden reported that JPHSA attended the HSIC meeting on March 21, 2014. Below are two areas discussed:
  - Replacement Computers – JPHSA was told we would receive 15 computers to replace old and outdated models that would be purchased by DHH. Ms. Rhoden reported that DHH was replacing computers for some of the other LGE's that are now being asked to have their own IT system. Ms. Rhoden stated she requested that JPHSA be included in the distribution.
  - Substance Abuse Prevention & Treatment (SAPT) & MH Block Grant Allocations – Ms. Rhoden reported there has always been inadequate distribution of these block grants. She went on to say a few years ago when Ms. Kopke was Assistant Secretary of Office of Mental Health she had the MH Block Grant redistributed equally amongst all Regions and LGEs in the State. The SAPT Block Grant funds have never been reallocated and are inadequate in the distribution amongst LGEs. Advocates for mental illness and addictions met with Ms. Kliebert, DHH Secretary, and the Office of Behavioral Health Council to voice their concern of these inadequacies. Since then, Ms. Kliebert has asked that a formula be generated to have a more equitable budget and a fair distribution of block grant funds for MH and SAPT. Ms. Rhoden stated she has a meeting on April 28 to meet with Ms. Kliebert and the advocates to discuss this issue. A discussion followed.
- FY 14 State Budget Reduction – Ms. Rhoden reported on the current status of the budget for FY14. A discussion followed.
- FY 15 State Budget Forecast – Ms. Rhoden reported on the House Appropriations Committee Hearing and the Senate Finance Committee Hearing she attended. A discussion followed.

B) Policy Review – Delegation of the Executive Director Policy - Mr. Majeau opened discussion regarding the Delegation of the Executive Director Policy. There were minor changes to this policy.

A motion was made by Ms. Olivier to accept the changes to the Delegation of the Executive Director Policy. Seconded by Mr. Bradley. Passed unanimously.

Monitoring Executive Director Performance Policy - Mr. Majeau opened discussion regarding the Monitoring Executive Director Performance Policy. There were minor changes to this policy.

A motion was made by Ms. Olivier to accept the changes to the Monitoring Executive Director Performance Policy. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

At this time Ms. LaCour asked a question regarding the language in the ENDS policy which appears on the Board's meeting notice. She stated it is different on the JPHSA web site. Ms. Rhoden stated the language referring to primary care was added and unanimously passed by the Board several months ago. The JPHSA web site will be changed July 1, 2014 which is the start of our new fiscal year. A discussion followed.

Ms. LaCour also inquired about JPHSA's developmental disabilities services. Ms. Rhoden suggested having Nicole Sullivan Green, Division Director for Community Services for Development Disabilities, attend the next meeting to address developmental disabilities services and answer questions of the Board.

C) Financial Disclosure Tier 2.1 – Deadline May 15, 2014 – Ms. Valenti reminded Board members they are to fill out and fax or mail financial disclosure form tier 2.1 to the Legislative Office in Baton Rouge before May 15.

D) Board Linkage Update – Mr. Majeau stated he attended the House of Representatives Appropriations Committee Hearing and the Senate Finance Committee Hearing in Baton Rouge. Mr. Williamson stated he attended the House of Representatives Appropriations Committee Hearing as well.

Mr. Majeau, Mr. Williamson, Ms. Lyman-Redfearn, Mr. Bradley, Ms. Carriere-Williams, and Mr. Spinato attended the Extra Mile Health Care Champion Awards Dinner at the Jefferson Orleans South on March 27, 2014 where Sheriff Newell Normand was awarded the Health Care Champion Award for 2013.

E) Board Recruitment– Ms. Valenti asked Ms. Gilbert to tell the Board about herself and what brings her to the JPHSA Board. Ms. Valenti thanked Ms. Gilbert for her interest and comments regarding JPHSA and invited her to attend the next Board meeting in May.

Ms. Valenti stated the Board has one position available:

- Developmental Disabilities, General position.

Ms. Valenti asked Board members to continue to recruit prospective members.

F) Board Retreat Planning – Ms. Valenti opened discussion of planning the Board’s retreat for 2014. A discussion followed. The Board agreed on Saturday, September 13 for their retreat.

G) Executive Session – Personnel Issue – Ms. Lyman-Redfearn made a motion for the Board to enter into Executive Session to discuss a personnel issue. Seconded by Ms. Carriere-Williams. Passed unanimously. (7:27 p.m.) The Board entered into regular session at 7:48 p.m.

6. Announcements.

A) Board Generated Items – Mr. Bates stated the Jeff Care Board has a Board Orientation Check list that seems to be very good. Mr. Bates passed around for Board members to view. Ms. Valenti was asked to send out to all Board members.

B) Next Board meeting –The next meeting will be held on **Monday, May 5, 2014**, 6 p.m., JPHSA East bank Office, 3616 S I-10 Service Road W, Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 7:55 p.m. by a motion made by Mr. Bates. Seconded by Mr. Williamson. Passed unanimously.

  
AL MAJEAU  
JPHSA Chairperson